

76-78 Cyrus Street, Hyams Beach NSW 2540
Phone: 02 44430242
Email: bookings@hyamsbeachholidays.com.au

Please read carefully through our terms and conditions. We ask that you complete the bond form and confirm that you agree to the listed terms and conditions.

<u>1</u>	<p>TERM</p> <ul style="list-style-type: none"> • Booking made within 3 months of arrival: 50% deposit required within 7 days of placing the booking • Bookings 3 months + in advance: 20% deposit required within 7 days of placing the booking. Bookings will be cancelled if the payment has not been received, or agreement made. • An email request for a further deposit will be sent closer to your arrival date.
<u>2</u>	<p>PAYMENT</p> <ul style="list-style-type: none"> • Payment for the booking can be made by the following methods: • Direct deposit, cheque, credit card. Credit card payment will incur a 1.5% surcharge. Business credit cards will incur a 2.6% surcharge. • Final balance for peak season bookings is required 21 days prior to arrival. • Final balance for all other bookings is required in full prior to arrival. • Credit card details are required at the time of booking for the security bond only. No funds are deducted at this time, details are held on file in case any of the terms of the agreement are breached.
<u>3</u>	<p>DAMAGE & CLEANING SECURITY BOND</p> <ul style="list-style-type: none"> • Tenant accepts responsibility for and agrees to indemnify the owner against any loss or damage to the premise or contents caused by them or guests during occupancy. Any damages, breakages or appliances not working should be reported to our office immediately. • Tenant accepts that the property will be left in a neat and tidy condition which includes: washing up and or emptying dishwasher, rubbish to be removed at put at curb side for collection. Excess rubbish shall be removed by tenant. • Extra cleaning and furniture moving charges will apply if necessary. • Pets: are only to be at properties listed as “pet friendly” these houses are for outside pets only. An additional cleaning fee will apply if excess pet hair is found inside the property. • You are responsible for your pet in that all evidence must be removed and the pet must be secured by you. • If a pet is found at a property that is not deemed “pet friendly” in description a charge of \$40.00 per day will apply or the booking may be terminated prematurely. • Fireworks are illegal in NSW. There must be no reports of fireworks activity in the village or at the rented property.

<u>4</u>	<p>CHECK IN / CHECK OUT</p> <ul style="list-style-type: none"> • Weekend bookings – SHOULDER AND LOW SEASON • Check in from 2:00pm... Check out: 2:00pm (Fri – Sun) • Other bookings – PEAK SEASON • Check in 2:00pm... Check out: 10:00 am strictly, a late fee may apply.
<u>5</u>	<p>CANCELLATION POLICY & BOOKING TERMS</p> <ul style="list-style-type: none"> • Booking fee of \$33.00 applies to all bookings • No reservation is confirmed until required deposit is paid • Cancellation up to 3 months prior to booking: Deposit is refundable less an administration fee of \$50.00 plus \$33.00 booking fee • Cancellation less than 3 month prior to booking is subject to a loss of deposit unless the property is rebooked for the entire period and the same rate. A \$50.00 admin fee and \$33.00 booking fee will also be charged. • Deposits are not transferable unless owners have agreed. • Please check you're booking confirmation as soon as received and contact our office immediately should there be any discrepancy. <p>The booking will also be made in good faith by the owners' agent, however, THE OWNERS AGENT SHALL NOT BE RESPONSIBLE FOR THE ACTIONS BY AN OWNER such as: changes to a property and/or its inclusions or withdrawals of a property prior to occupancy. Should a property be required by an owner or withdrawn after a deposit is taken, every reasonable endeavour will be made to offer alternative accommodation should this situation arise. Alternatively, all monies paid in this situation will be refunded.</p>
<u>6</u>	<p>GENERAL</p> <p>Lost or forgotten property is the sole responsibility of the tenant. Hyams Beach Real Estate Pty Ltd will endeavour to assist tenants where possible to retrieve personal property; however no claim will be made on the agency or landlord for loss. A nominal charge will be made for the return of lost property.</p> <p>Hyams Beach Real Estate will arrange cleaning, gas bottle refills & maintenance and report to landlords in respect of the condition of their properties. Hyams Beach Real Estate will not be held responsible for the condition, state of repair or other.</p> <p>Upon vacating please ensure all doors and windows are locked and keys are returned to our office only. Do not leave keys at property or at any other location.</p> <p>Hyams Beach is a quiet village. Please ensure all noise is kept to a minimum.</p> <p>A lock out fee of \$50.00 will apply if an agent is called to the property outside of office hours for keys being lost or locked inside the property.</p>
<u>7</u>	<p>OCCUPANCY</p> <p>This agreement is for the number of occupants as displayed on the website. Number in excess of this will result in a fee of \$40.00 per night, per person.</p>
<u>8</u>	<p>TERMINATION</p> <p>A tenancy can be terminated if any items in this agreement are breached.</p>

Credit Card Details for bond

BOOKING NO: _____ **Dates In:** _____ **Out:** _____

Credit card number: ____ / ____ / ____ / ____

Expiry date: ____ / ____ 3 digit security number: ____

Name (as it appears on card) : _____

Signature: _____

Use credit card for deposit
Do not use credit card for deposit

ACCOUNT DETAILS FOR DIRECT DEPOSITS

National Australia Bank
56 Kinghorne Street, Nowra NSW 2540

Account Name: Hyams Beach Real Estate Trust Account
BSB 082 762
Account No. 52957 2877

International Depositors Code
NATAAU 3302S

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We also accept

- Personal Cheques (subject to clearance)
- Money Orders
- Credit Card:
 Visa or MasterCard, Amex is not accepted.
 1.5% charge on personal cards, 2.6% on business cards

****ALL DEPOSITS MUST USE THE BOOKING ID FOR PAYMENT REFERENCE****

I,(PRINT FULL NAME) Herby agree to the above terms and conditions. I understand that if at any time I breach the terms and conditions I will be responsible for extra cleaning charges and or damages. I confirm that fund may be deducted from my nominated credit card for these costs.

Signature: _____

Date: _____